

Annex No 2: Tool and Templates

Tools and templates of NEOLAIa:

- Tools:
 1. Corporate Identity Manual
 2. Powerpoint Presentation of the Project (See [here](#))
 3. Brochure
 4. Roll-up (See [here](#) and [here](#))
 5. List of # to be used for dissemination
 6. Design examples (to be uploaded)
- Templates:
 1. PowerPoint Template
 2. Press release template (to be uploaded)
 3. Word template for letters (to be uploaded)
 4. E-mail signature (to be produced if necessary)