



Project title NEOLAIa, Transforming Regions for an Inclusive Europe
Project acronym NEOLAIa
Project no. 101124794
Call Identifier ERASMUS-EDU-2023-EUR-UNIV-2

NEOLAIa

Transforming Regions for an Inclusive Europe

WORK PACKAGE 4

ENHANCED MOBILITY

Deliverable 4.2

Initial Report

on Setting up the Mobility Support Team

April 2024

WP4	D4.2 Initial Report on Setting up the Mobility Support Team
WORK PACKAGE	WP4 - Enhanced Mobility
DELIVERABLE	D4.2 - Initial Report on Setting up the Mobility Support Team
DATE	11-04-2024
CONTRACTUAL DELIVERY DATE	M4/April 2024
VERSION	1
DISSEMINATION LEVEL	Public
WORK PACKAGE LEADER	Kamila Danihelkova
CONTRIBUTORS	All partners
Project WEB SITE	https://neolaiacampus.eu/

Document History

Version	Date	Who	Description
1	11.04.2024	University of Ostrava	First Draft
2	16.04.2024	University of Ostrava	Second Draft after revisions
3	29.04.2024	University of Ostrava	Third Draft after revisions

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Quality Control

Role	Date	Reviewer	Approved/Comment
Internal Review	12.04.2024	WP2 Delegate	Document accepted, only minor changes suggested
Internal Review	16.04.2024	WP1 Leader	Document accepted, only minor changes suggested
Internal Review	23.04.2024	EC	Document accepted, only minor changes suggested
Internal Review	28.04.2024	SC	Document accepted, only minor changes suggested

Table of Contents

Table of Contents	4
1. Used terms	5
2. Introduction	5
3. Executive summary/abstract	6
4. Description	6
5. Conclusion	7
6. References	8
7. List of annexes	8
Annex 1	9

1. Used terms (if applicable)

EC – Executive Committee

SC – Steering Committee

GA - Grant Agreement

KPIs - Key Performance Indicators

WP – Work Package

2. Introduction

“NEOLAiA, Transforming Regions for an Inclusive Europe” is an Alliance of nine European Universities co-funded by the European Commission in its 2023 call for the period 2024-2027. The aim of NEOLAiA is to transform regional connectivity by embracing (i) digital transformation, through (ii) inclusion and diversity in a context of (iii) enhanced mobility, which are the three pillars of the project. To achieve this end, “NEOLAiA, Transforming Regions for an Inclusive Europe”, is based on ten lines of action:

WP1 Project Management

WP2 Improving Teaching and Learning

WP3 Diversity and inclusion - overcoming barriers to participation

WP4 Enhanced Mobility

WP5 Increasing the impact of regional research

WP6 Entrepreneurship - Capacities for the society of tomorrow

WP7 Towards a multilingual and intercultural European university

WP8 Adoption and maintenance of Open Science

WP9 Digital Transformation

WP10 Sustainability and dissemination

The “NEOLAIa, Transforming Regions for an Inclusive Europe”, partners are: University of Jaén, Örebro University, Bielefeld University, University of Ostrava, University of Nicosia, Ștefan cel Mare University of Suceava, University of Tours, University of Salerno, and Šiauliai State University of Applied Sciences.

The aim of **Work Package 4, Enhanced Mobility**, is, as stated in NEOLAIa’s Grant Agreement, to foster inclusive and value-adding mobility opportunities. This work will expand on traditional modes of academic exchange and internationalization through innovative blended and virtual formats as a fully inclusive, culturally diverse, integrated and transversal element that runs seamlessly through the whole academic experience, for students, researchers, teachers and university staff.

The specific objectives of this package are the following:

- Reducing barriers to mobility by providing increasingly frictionless international experiences to all NEOLAIa students, teachers, researchers, and staff, through a shared recognition of international mobility outcomes;
- Ensuring that both physical and virtual mobility contribute effectively to the development of cultural awareness and intercultural skills among NEOLAIa students, teachers, researchers, and staff;
- Fostering inclusive, resilient and sustainable modes of mobility and networking at home, through the NEOLAIa Virtual Mobility programme offer;
- Laying solid foundations to build international cooperation among NEOLAIa teams and harmonizing processes essential for a) educational and research collaboration, as well as for b) student, researcher, teacher and staff mobility;
- Facilitating the implementation and continuous development of innovative and inclusive mobility formats, with a comprehensive NEOLAIa virtual mobility study and training offer for students, researchers, teachers, staff, as well as welcoming citizens to benefit from the international NEOLAIa lifelong learning offer and activities in virtual mobility formats (Grant Agreement 2023: 22)

3. Executive summary/abstract

The Initial report on the establishment of the NEOLAIa Mobility Support Team provides information about the WP4 team members and coordinators including the contact details, and an overview of the agenda for which the mobility support team as a whole is responsible.

4. Description

To ensure the successful coordination, implementation, sustainability and growth of the various mobility schemes, we have launched the NEOLAIa Mobility Support Team. It will support all mobility activities for students, teachers, researchers, staff, and citizens within WP4, as well as related tasks in other WPs.

The team members liaise in a matrix-like manner, interconnecting staff and academics responsible for different aspects of academic mobility at participating universities, involving them as needed, and coordinating their efforts. Coordinators share best practices and responsibilities, developing flexible collaboration models learned in the preparation and pilot phases. The team is responsible for:

- Creating opportunities for exchanging information and ideas aiming at increasingly frictionless processes such as credit recognition for student exchanges;
- Coordinating the new mobility scheme pilot initiatives;
- Producing a NEOLAIa mobility programme online guide, published after incorporating the lessons learned from the first pilots. The online guide will provide general methodological support to staff and academics, as well as being a source of essential information for students.

The support provided by the NEOLAIa Mobility Support Team can take the form of tailor-made consultations, virtual and on-site workshops, discussion sessions, as well as job-shadowing stays organized at different locations within the NEOLAIa alliance. The Mobility Support Team will draw upon the digital opportunities brought by the 'Erasmus Without Paper' initiative and will explore the potential of the European student card initiative within the NEOLAIa alliance.

The most important contact details (name, email, phone number) from all NEOLAIa universities were collected in order to make it easier to contact the right person when it comes to mobility (see Annex 1 – The NEOLAIa Mobility Support Team contact list). The NEOLAIa Mobility Support Team contact list covers:

- WP4 Delegate
- NEOLAIa Mobility Support Team Member
- Mobility Coordinators
 - Student Mobility for Studies
 - Student Mobility for Traineeship
 - Staff Mobility for Teaching
 - Staff Mobility for Training (including non-academic staff mobility)
 - Erasmus Institutional Coordinator

WP4 Delegates are responsible for implementing the WP4 (and its tools, innovations, measures, outputs, strategies etc.) on time and in adherence to deliverables, milestones, and KPIs (Key Performance Indicators).

NEOLAIA Mobility Support Team Members may be approached for support to establish new cooperation, start new activities, find a suitable partner/counterpart, explain upcoming activities and promote them. In addition, mobility coordinators support the day-to-day processes and formalities associated with the respective type of Erasmus mobility.

To ensure the deliverable quality, the work package leader submitted the report to the corresponding evaluation committees according to NEOLAIA's Quality Monitoring Plan, and finally it was approved by the Executive Committee and the Steering Committee.

5. Conclusion

The NEOLAIA Mobility Support Team will facilitate mobility activities within NEOLAIA. This initial report will be published on the NEOLAIA webpage and shared within the WP4 team and at each member university. The contact list will be updated once a year or upon partner university request (e.g., after a change in any partner university occurs).

6. References

Grant Agreement. Project 101124794 — NEOLAIA. (2023).

Consortium Agreement. Project 101124794 — NEOLAIA. (2024).

7. List of annexes

Annex 1 – The NEOLAIA Mobility Support Team contact list

Annex 1

The NEOLAiA Mobility Support Team contact list

University: University of Jaén

Position	Name, e-mail, phone
WP4 Delegate	Silvia Satorres Martínez, satorres@ujaen.es , (+34) 953 21 3381
NEOLAIA Mobility Support Team Member	Daniela Paván, dpavan@ujaen.es , (+34) 953 21 2952 Myriam Monserrat Cano Rubio, secmov@ujaen.es , (+34) 953 21 2620
Mobility Coordinators	
Student Mobility for Studies	Annalisa Iacarusio, incoming@ujaen.es , (+34) 953 21 3497 María Reyes Santamaría Navarro, outgoing@ujaen.es , (+34) 953 213384
Student Mobility for Traineeship	Annalisa Iacarusio, incoming@ujaen.es , (+34) 953 21 3497 María Reyes Santamaría Navarro, outgoing@ujaen.es , (+34) 953 21 3384
Staff Mobility for Teaching	Adrián Palomino Moral, apmoral@ujaen.es , (+34) 953 21 3566
Staff Mobility for Training (including non-academic staff mobility)	Adrián Palomino Moral, apmoral@ujaen.es , (+34) 953 21 3566
Erasmus Institutional Coordinator	José Ignacio Jiménez González, vicint@ujaen.es

University: Örebro University

Position	Name, e-mail, phone
WP4 Delegate	Anna Graff, anna.graff@oru.se , +46 (0)19-30 13 06
NEOLAIA Mobility Support Team Member	Ulrika Kvist, ulrika.kvist@oru.se , +46 (0)19-30 31 86
Mobility Coordinators	
Student Mobility for Studies	Send a request to exchange@oru.se and we will forward it to the relevant school
Student Mobility for Traineeship	Send a request to exchange@oru.se and we will forward it to the relevant school/division
Staff Mobility for Teaching	Send a request to exchange@oru.se and we will forward it to the relevant school
Staff Mobility for Training (including non-academic staff mobility)	Send a request to exchange@oru.se and we will forward it to the relevant school/division
Erasmus Institutional Coordinator	Ulrika Kvist, ulrika.kvist@oru.se , +46 (0)19-30 31 86

The email address is monitored daily during working days and hours by the International Office.

University: Bielefeld University

Position	Name, e-mail, phone
WP4 Delegate	Markus Symmank, markus.symmank@uni-bielefeld.de
NEOLAIA Mobility Support Team Member	Markus Symmank, markus.symmank@uni-bielefeld.de
Mobility Coordinators	
Student Mobility for Studies	Team Funding Projects, io-foerderprojekte@uni-bielefeld.de
Student Mobility for Traineeship	Team Funding Projects, io-foerderprojekte@uni-bielefeld.de
Staff Mobility for Teaching	Team Funding Projects, io-foerderprojekte@uni-bielefeld.de
Staff Mobility for Training (including non-academic staff mobility)	Team Funding Projects, io-foerderprojekte@uni-bielefeld.de
Erasmus Institutional Coordinator	Karin Kruse, io-foerderprojekte@uni-bielefeld.de

University: University of Ostrava

Type of Mobility/Target Group	Mobility Coordinator(s) – name, e-mail, phone
WP4 Delegate	Kamila Danihelková, kamila.danihelkova@osu.cz , +420 597 09 1015
NEOLAIA Mobility Support Team Member	Kamila Danihelková, kamila.danihelkova@osu.cz , +420 597 09 1015
Mobility Coordinators	
Student Mobility for Studies	Faculty level/according to the faculty: Faculty of Social Studies Michaela Vontorová, michaela.vontorova@osu.cz, +420 553 46 3215 Faculty of Arts Lada Gottwaldová, lada.gottwaldova@osu.cz, +420 553 46 1806 Faculty of Science Markéta Kopecká, marketa.kopecka@osu.cz, +420 553 46 2105 Faculty of Education Incoming: Ivana Schmejkalová, ivana.schmejkalova@osu.cz, +420 553 46 2508 Outgoing: Daniel Kopitz, daniel.kopitz@osu.cz, +420 553 46 2507 Faculty of Fine Arts and Music Alexandra Bočková, alexandra.bockova@osu.cz, +420 553 46 2907 Faculty of Medicine Gabriela Kovolová, gabriela.kovolova@osu.cz, +420 553 46 1724
Student Mobility for Traineeship	Same as for studies

Staff Mobility for Teaching	Faculty level/according to the faculty: Faculty of Social Studies Michaela Vontorová, michaela.vontorova@osu.cz, +420 553 46 3215 Faculty of Arts Lada Gottwaldová, lada.gottwaldova@osu.cz, +420 553 46 1806 Faculty of Science Markéta Kopecká, marketa.kopecka@osu.cz, +420 553 46 2105 Faculty of Education Ivana Schmejkalová, ivana.schmejkalova@osu.cz, +420 553 46 2508 Faculty of Fine Arts and Music Veronika Voráčová, veronika.voracova@osu.cz, +420 553 46 2906 Faculty of Medicine Gabriela Kovolová, gabriela.kovolova@osu.cz, +420 553 46 1724
Staff Mobility for Training (including non-academic staff mobility)	Same as for Teaching
Erasmus Institutional Coordinator	Kamila Danihelková, kamila.danihelkova@osu.cz , +420 597 09 1015

University: University of Nicosia

Position	Name, e-mail, phone
WP4 Delegate	Marianna Michael, michael.mar@unic.ac.cy , +35 722 84 1979
NEOLAIA Mobility Support Team Member	Marianna Michael, michael.mar@unic.ac.cy , +35 722 84 1979
Mobility Coordinators	
Student Mobility for Studies	Eleni Alexandrou, alexandrou.e@unic.ac.cy , +35 722 84 1563
Student Mobility for Traineeship	Stella Stylianou, stylianou.st@unic.ac.cy , +35 722 84 1726
Staff Mobility for Teaching	Anthos Shekeris, shekeris.a@unic.ac.cy , +35 722 84 1656
Staff Mobility for Training (including non-academic staff mobility)	Anthos Shekeris, shekeris.a@unic.ac.cy , +35 722 84 1656
Erasmus Institutional Coordinator	Institutional Coordinator: Anthos Shekeris, shekeris.a@unic.ac.cy , +35 722 84 1656 Head of Erasmus Office: Ms. Marianna Michael, michael.mar@unic.ac.cy , +35 722 84 1979

University: Ștefan cel Mare University of Suceava

Position	Name, e-mail, phone
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Staff Mobility for Teaching	Carmen Sociu, carmen.sociu@usm.ro , +40230522978 / 285
Staff Mobility for Training (including non-academic staff mobility)	Carmen Sociu, carmen.sociu@usm.ro , +40230522978 / 285
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University: University of Tours

Position	Name, e-mail, phone
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NEOLAI Mobility Support Team Member	Claire Durand, claire.durand@univ-tours.fr
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Student Mobility for Studies	Incoming: Eduard-Cristian Rotariu, incoming.mobility@univ-tours.fr Outgoing: Claire Charpentier, erasmus@univ-tours.fr
Student Mobility for Traineeship	Claire Charpentier, erasmus@univ-tours.fr
Staff Mobility for Teaching	Quentin Layec, erasmus@univ-tours.fr
Staff Mobility for Training (including non-academic staff mobility)	Quentin Layec, erasmus@univ-tours.fr
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University: University of Salerno

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Student Mobility for Traineeship	Fabio Salzano, fsalzano@unisa.it , +39 089 96 2552
Staff Mobility for Teaching	Marco Salemmme, msalemmme@unisa.it , +39 089 96 2827
Staff Mobility for Training (including non-academic staff mobility)	Marco Salemmme, msalemmme@unisa.it , +39 089 96 2827
Erasmus Institutional Coordinator	Student and Staff Mobility: Rita Calabrese, rcalabrese@unisa.it , +39 089 96 9202 Internationalization: Francesco Donsi, fdonsi@unisa.it , +39 089 96 4135

University: Šiauliai State University of Applied Sciences

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NEOLAIA Mobility Support Team Member	Augustina Norkutė, tarptautiniai.ryšiai@svako.lt , +370 41 43 37 93
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